

REQUEST FOR PART A MEDICARE HEARING BY AN  
ADMINISTRATIVE LAW JUDGE  
*(Amount in controversy must be \$100 or more, QIO — \$200 or more.)*  
Take or mail original and all copies to your local Social Security office.

SEE PRIVACY  
ACT NOTICE  
ON REVERSE  
SIDE OF  
FORM

1. Appellant *(The party appealing the reconsidered determination)*

2. Beneficiary *(Leave blank if same as the appellant.)*

3. Provider, Practitioner or Supplier *(Leave blank if same as the appellant.)*

Address

CityStateZip Code

Area Code/Telephone Number

Health Insurance (Medicare) Claim Number

Address

CityStateZip Code

4. Insurance Company *(or Quality Improvement Organization (QIO) which made determination on your Medicare claim)*

5. Period in Question

Address

CityStateZip Code

From

To

6. I REQUEST A HEARING BEFORE AN ADMINISTRATIVE LAW JUDGE. I disagree with the determination made on my claim because

7. You have a right to be represented at the hearing. If you are not represented but would like to be, your Social Security office will give you a list of legal referral and service organizations. *(If you are represented, complete Form CMS-1696 or SSA-1696.)*

8. Check ☐ I **wish** to appear in person.  
**Only One** ☐ I **do not wish** to appear in person and I request that a decision be made  
Statement on the basis of the evidence in my case. *(Complete Waiver Form HA-4608)*

9. Check ☐ I **have** additional evidence to submit.  
**Only One** ☐ I **have no** additional evidence to submit.  
Statement

10. The appellant should complete No. 11 and the representative, if any, should complete No. 12. If a representative is not present to sign, print his or her name in No. 12. Where applicable, check to indicate if appellant will accompany the representative at the hearing. ☐ Yes ☐ No

11. Appellant's Signature

12. Representative's Signature/Name

Address

CityStateZip Code

DateTelephone Number ( )

Address

☐ Attorney  
☐ Non-Attorney

CityStateZip Code

DateTelephone Number ( )

TO BE COMPLETED BY SOCIAL SECURITY ADMINISTRATION

13. Is this request timely filed? ☐ Yes ☐ No If "No" is checked:  
1. Attach appellant's explanation for delay.  
2. Attach any pertinent letter, material or information in the Social Security office.

14. Interpreter Needed *(Language, including sign language)*

15. Appellant not represented ☐ List of legal referral and service or organizations provided

16. ACKNOWLEDGMENT OF REQUEST FOR HEARING  
This request for hearing was filed on \_\_\_\_\_ at \_\_\_\_\_.  
The Administrative Law Judge will notify you of the time and place of the hearing at least 20 days in advance of the hearing.

17. For the Social Security Administration  
By \_\_\_\_\_  
(Signature/Title)  
\_\_\_\_\_  
(Street)  
\_\_\_\_\_  
(City/State/ZipCode)  
Servicing Social Security Office Code \_\_\_\_\_

18. HEARING OFFICE COPY  
TO:  
☐ OHA Hearing Office \_\_\_\_\_ (location)  
☐ Other \_\_\_\_\_

19. CLAIM FILE COPY  
TO: ☐ Intermediary ☐ HMO/CMP  
☐ QIO ☐ Other

## **PRIVACY ACT STATEMENT**

The collection of information on this form is authorized by the Social Security Act (section 205(a) of title II, section 702 of title VII, section 1631(e)(1)(A) and (B) of title XVI, and sections 1869(b)(1) and (c) of title XVIII, as appropriate). The information provided will be used to further document your claim. Information requested on this form is voluntary, but failure to provide all or any part of the requested information may affect the determination of your claim. Information you furnish on this form may be disclosed by the Social Security Administration to another person or governmental agency only with respect to Social Security programs and to comply with Federal laws requiring the disclosure of information or the exchange of information between the Social Security Administration or other agencies.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0938-0486. The time required to complete this information collection is estimated to average 15 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, N2-14-26, Baltimore, Maryland 21244-1850.